

MINUTES
Regular City Council Meeting
July 11, 2023 – 6:00 p.m.

Present: Mayor Chris Davies, Mayor Pro Tem Cody Hawkins
Council Members: John Verity, Shawn Bentley, Lori Howell, Justin Poppelreiter
City Manager Matt McMahan
City Secretary Becky Pattillo
Finance Director Stacy Smith
Building Official Josh Kinnick
Public Works Director Paul Miller
EDC Director Joel Richardson
Police Chief Kimbre Collier
Fire Chief Alex Stead

Absent: None

1. Call to Order:

Mayor Chris Davies called the meeting to order at 6:00 p.m.

2. Invocation:

Building Official Josh Kinnick gave the invocation.

3. Approval of Minutes from the regular meeting of June 13, 2023:

Council Member John Verity made the motion to approve the minutes from the June 13, 2023, meeting as read. Council Member Shawn Bentley seconded the motion, resulting in a unanimous vote.

4. Public Comment: This is an opportunity for the public to address the Council on any matter that is not on the agenda. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. The Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; or (3) propose the item be placed on a future agenda. (Tex. Govt. Code §551.042):

No one came forward.

5. REPORTS:

- a. Financials including Accounts Payable
- b. Court
- c. Public Works
- d. Police
- e. Fire

- f. **Building Services**
- g. **EDC**
- h. **City Manager**

6. Discussion and Possible Action taken on Resolution authorizing the submission of a Local Parks Grant Application to the Texas Parks & Wildlife Department and Designating an Official Representative:

City Manager Matt McMahan stated that this was just to get the grant process started and designate someone to act as the official representative.

Council Member John Verity made the motion to authorize the submission of the grant application and to name the City Manager/ Mayor as the official representative. Mayor Pro Tem Cody Hawkins seconded the motion, resulting in a unanimous vote.

7. Discussion and Possible Action taken on Acceptance of Bid to replace/repair sidewalks along Main Street:

City Manager Matt McMahan stated that they had talked to TxDOT and maybe by 2026 we could have a sidewalk, so the City had taken bids to do the project. He continued that one bid had been received and was recommending that contractor for the project. The project would be from Highway 66 all the way to Brewster Street on the west side and from Highway 66 to the Fire Department on the other side.

Council Member John Verity made the motion to approve CR Fabrications bid in the amount of \$73,280.00. Council Member Justin Poppelreiter seconded the motion, resulting in a unanimous vote.

8. Discussion and Possible Action taken on Acceptance of Bid to purchase new track hoe for Public Works:

City Manager Matt McMahan explained that the Public Works Department needed a new trackhoe because it was something that they used nearly everyday and that one had been found that they thought would be the best for the department.

Council Member John Verity made the motion to accept the bid for the purchase of a CX - 337 Case trackhoe. Council Member Shawn Bentley seconded the motion, resulting in a unanimous vote.

9. Discussion and Possible Action taken on Approval of Stonehaven Phase 2 per Engineer and Planning & Zoning recommendation:

Council Member John Verity made the motion to approve Stonehaven Phase 2. Mayor Pro Tem Cody Hawkins seconded the motion, resulting in a unanimous vote.

10. Consideration of Recommendation from the Caddo Mills Economic Development Corporation concerning funding for Canyon Ridge Designs:
Economic Development Corporation Director Joel Richardson stated that this was for Canyon Ridge Designs and that they had moved in to the Canyon Ridge grocery store.

11. Discussion and Possible Action taken on Adoption of Ordinance Amending Chapter 13, Section 13.01.003, Code of Ordinances, regarding Water and Sanitation Fees, including required Deposits:
City Manager Matt McMahan stated that this ordinance had been done a few years ago, but the deposit amounts were left out, so this was just housekeeping.

Council Member John Verity made the motion to approve the ordinance updating the deposit information. Council Member Justin Poppelreiter seconded the motion, resulting in a unanimous vote.

12. Executive Session: In accordance with Texas Government Code, Section 551.001, et. Seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:

(a) Section 551.071 Consultation with Attorney: Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter re: City Budget

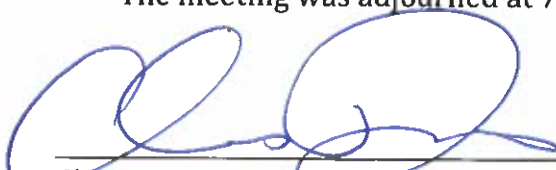
(b) Section 551.074 Personnel Matters: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officer or employee: City Manager

The meeting was adjourned into executive session at 6:29 p.m.

13. Reconvene to Open Session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider any action needed on matters discussed in Executive Session:
Council Member John Verity made the motion to extend the City Manager's contract for one year until August 1, 2026. Council Member Justin Poppelreiter seconded the motion, resulting in a unanimous vote.

14. Adjourn:

The meeting was adjourned at 7:26 p.m.



Chris Davies, Mayor

Becky Pattillo

Becky Pattillo, City Secretary

8/08/2023

Date
