

MINUTES
Regular City Council Meeting
May 16, 2023 – 6:00 p.m.

Present: Mayor Chris Davies, Mayor Pro Tem Cody Hawkins
Council Members: John Verity, Shawn Bentley, Lori Howell, Justin Poppelreiter
City Manager Matt McMahan
City Secretary Becky Pattillo
Finance Director Stacy Smith
Building Official Josh Kinnick
Public Works Director Paul Miller
EDC Director Joel Richardson
Police Chief Kimbre Collier
Others Present: Mayor Ron Olson, Council Member Emily Delia

Absent: None

1. Call to Order:

Mayor Ron Olson called the meeting to order at 6:00 p.m.

2. Invocation:

Building Official Josh Kinnick gave the invocation.

3. Approval of Minutes from the regular meeting of April 11, 2023:

Council Member John Verity made the motion to approve the minutes of the April 11, 2023, meeting as read. Mayor Pro Tem Chris Davies seconded the motion, resulting in a unanimous vote.

4. Discussion and Possible Action taken on Resolution Canvassing the Returns and Declaring the Results of the May 6, 2023, City of Caddo Mills General Election:

City Secretary Becky Pattillo explained that this Resolution would canvass the results of the election and declare the results. She continued that there were 405 ballots cast in the May 6, 2023, General Election for Mayor, two Council Members for a two-year term and one Council Member for a one-year term. The results are as follows:

Mayor:	Chris Davies	317
Council Member (2-Year Term)	Wally Leto	19
	Jerrit Judie	17
	Lori Howell	172
	Emily Delia	60
	Michael Reid	37
	Shereen Ellis	11

Noah Harnick	17
Justin Poppelreiter	133
Michelle Butler	57

Council Member (Unexpired Term) Shawn Bentley 330

Council Member John Verity made the motion to adopt the resolution to canvass the election and declare that Chris Davies is elected Mayor, Lori Howell and Justin Poppelreiter elected to two-year terms, and Shawn Bentley elected to a one-year term. Council Member Cody Hawkins seconded the motion, resulting in a unanimous vote.

5. Discussion and Possible Action taken on Resolution Canvassing the Returns and Declaring the Results of the May 6, 2023, City of Caddo Mills Special proposition relating to the legal sale of all alcoholic beverages including mixed beverages:

City Secretary Becky Pattillo explained that this item was to canvass the returns of the local option liquor election and declare the results.

FOR:	288	72.73%
AGAINST:	108	27.27%

Council Member John Verity made the motion to approve the Resolution. Council Member Cody Hawkins seconded the motion, resulting in a unanimous vote.

6. Issue Certificate of Election and Administer Oath of Office to newly elected Mayor Chris Davies:

City Secretary Becky Pattillo gave the Oath of Office to Mayor Chris Davies.

7. Presentation to outgoing Mayor Ron Olson for his years of Service to the City of Caddo Mills:

Mayor Chris Davies presented Ron Olson with a plaque in appreciation of his years of service to the City of Caddo Mills. Mr. Olson was also presented with a flag that had been flown over the Capitol Building at the request of Congressman Keith Self in his honor.

8. Issue Certificate of Election and Administer Oath of Office to newly elected Council Members: Shawn Bentley, Lori Howell & and Justin Poppelreiter:

City Secretary Becky Pattillo gave the Oath of Office to Council Members Shawn Bentley, Lori Howell and Justin Poppelreiter.

9. Appointment by the City Council of a Mayor Pro Tempore for May 2023 until May 2024:

Council Member Shawn Bentley made a motion to nominate John Verity as Mayor Pro Tem. Motion died due to lack of a second.

Council Member Lori Howell made a motion to nominate Cody Hawkins as Mayor Pro Tem. Council Member Justin Poppelreiter seconded the motion, resulting in a 3 – 2 vote, with Council Members John Verity and Shawn Bentley voting against.

- 10. Public Comment: This is an opportunity for the public to address the Council on any matter that is not on the agenda. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. The Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; or (3) propose the item be placed on a future agenda. (Tex. Govt. Code §551.042):**

No one came forward.

11. REPORTS:

- a. Financials including Accounts Payable
- b. Court
- c. Public Works
- d. Police
- e. Fire
- f. Building Services
- g. EDC
- h. City Manager

12. Discussion and Possible Action taken on Installation of Sewer Line behind City Hall per attached proposal:

City Manager Matt McMahan stated that this was a part of the 2022 Bond Program and he was recommending Mike Rogers Construction for the project because they were already doing a project for the City and they were available to do the project.

Mayor Pro Tem Cody Hawkins made the motion to award the project to Mike Rogers Construction. Council Member Shawn Bentley seconded the motion, resulting in a unanimous vote.

13. Discussion and Possible Action taken on Installation of Foundation for the Fuel System at the Caddo Mills Municipal Airport per attached proposals:

City Manager Matt McMahan stated that they only had one bid for this project because they thought it would be going in June, but it had been delayed until August. He continued that he didn't think that anyone would come close to the price he had, but Council could table this if they chose to.

Mayor Pro Tem Cody Hawkins asked if the cost would be locked in if they approved it now. Mr. McMahan stated that it would.

Mayor Pro Tem Cody Hawkins made the motion to award the installation of the foundation as presented. Council Member John Verity seconded the motion, resulting in a unanimous vote.

- 14. Discussion and Possible Action taken on Professional Services Agreement with Public Management Inc. for Park Grant Services per attached proposals:**
EDC Director Joel Richardson explained that this was an upfront fee for Public Management Inc. to submit an application in the hopes of getting a matching grant from the Texas Parks & Wildlife.

Council Member John Verity made the motion to contract with Public Management Inc., to seek grant funds. Mayor Pro Tem Cody Hawkins seconded the motion, resulting in a unanimous vote.

- 15. Discussion and Possible Action taken on Installation of new water line/fire hydrant on Highway 66, between Johnson Circle and North Rock Road per attached proposals:**
City Manager Matt McMahan stated that there had been several issues over the last several months and it needed to be corrected.

Council Member Shawn Bentley made the motion to award the bid to Mike Rogers Construction. Council Member John Verity seconded the motion, resulting in a unanimous vote.

- 16. Discussion and Possible Action taken on Partnership with the Caddo Mills Economic Development Corporation to hire contractor to paint Mural on wall of Mona Lisa Pizza for a total cost not to exceed \$13,000:**
EDC Director Joel Richardson explained that this was a design that the high school art class had done and they had gotten bids to do the design on the entire side of the Mona Lisa Pizza building, covering the mural that was there. The cost would be split between the EDC and the City and if awarded, the chosen contractors, Emily Jacks and Carmen Slagle, were ready to start working on it tomorrow.

Council Member Justin Poppelreiter made the motion to hire the contractor to paint the mural. Council Member Lori Howell seconded the motion, resulting in a unanimous vote.

- 17. Discussion and Possible Action taken on Resolution granting a petition for Annexation from Hunt County Property ID 116578, commonly known as CR 2617, Caddo Mills, Texas, setting a date, time and place for a Public Hearing on the proposed Annexation of certain property by the City of Caddo Mills, Texas, authorizing and directing the City Secretary to have published notice of such public hearing; and authorizing and directing City Staff to negotiate and enter into a Written Services Agreement**
Building Official Josh Kinnick explained that this was a 59 acre piece of land behind Skyview Ranch, which would be named Meadowbrook. The developer

planned to build a housing development with larger homes and would also create a park in the floodplain area.

Council Member John Verity made the motion to approve the petition for annexation. Mayor Pro Tem Cody Hawkins seconded the motion, resulting in a unanimous vote.

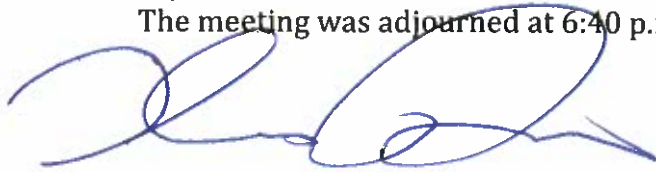
18. Discussion and Possible Action taken on Resolution granting a petition for Annexation from Hunt County Property IDs 34715 and 117912 commonly known as FM 1565 and 3731 CR 2626, setting a date, time and place for a Public Hearing on the proposed Annexation of certain property by the City of Caddo Mills, Texas, authorizing and directing the City Secretary to have published notice of such public hearing; and authorizing and directing City Staff to negotiate and enter into a Written Services Agreement

EDC Director Joel Richardson explained that this was around the corner from the previous property and was approximately 24 acres.

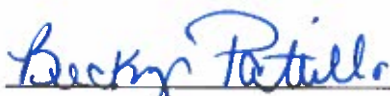
Mayor Pro Tem Cody Hawkins made the motion to approve the petition for annexation. Council Member Justin Poppelreiter seconded the motion, resulting in a unanimous vote.

19. Adjourn:

The meeting was adjourned at 6:40 p.m.



Chris Davies, Mayor



Becky Pattillo, City Secretary

6-13-2023

Date