



City of Caddo Mills  
P.O. Box 490  
2313 Main St.  
Caddo Mills, Texas 75135  
Phone # 903-527-3116  
Fax #903-527-4582

## **REQUEST FOR QUALIFICATIONS (RFQ)**

Professional Engineering and Design Services

Caddo Mills Municipal Airport (FAA ID: 7F3)

Closing Date: Monday, May 25th, 202 – 5:00 P.M.

### **Introduction**

The City of Caddo Mills invites qualified professional engineering firms to submit Statements of Qualifications (SOQ) for airport engineering and design services for Caddo Mills Municipal Airport (7F3). The selected firm will assist the City with the implementation of projects identified in the recently completed Airport Master Plan (November 2025) and future Airport Improvement Program (AIP) and Texas Department of Transportation Aviation Division grant projects.

Caddo Mills Municipal Airport is classified as a general aviation airport and serves an important community service role in the Texas Airport System Plan. The airport currently consists of two runways: Runway 18-36 (4,000 feet by 75 feet) and Runway 13-31 (4,000 feet by 150 feet), along with supporting taxiways, apron areas, hangars, and fuel facilities.

### **Scope of Engineering Services**

The selected consultant will provide professional airport engineering services, including but not limited to planning support, grant applications, design, bidding assistance, construction administration, inspection, and project closeout for projects funded through local, state, and federal aviation programs.

### **Potential Airfield Development Projects**

- Develop an immediate plan for CATEX documentation or Environmental study as required for upcoming projects.
- Prioritize projects with a balance of phased development for work that can be immediately supported on the ground in phases with City Funds, coupled with IIJA and NPE funds.
- Construct Ramp Extensions and Additional Tie Downs to accommodate additional aircraft parking and to alleviate congestion on the current ramp.
- Construct full or partial parallel taxiways and connector taxiways to improve aircraft circulation. Extreme urgency
- Advise on Aeronautical Study to set up a GPS approach for both North and South approaches on Runway 18/36.
- Extend Runway 18-36 to approximately 5,500 feet.
- Improve airfield lighting, markings, and signage, including LED runway lighting.
- Construct an aircraft engine run-up area.

- Install taxiway edge reflectors and update centerline markings.
- Acquire property or establish avigation easements to protect Runway Protection Zones (RPZs).
- Correct taxiway deficiencies, including 90-degree intersections and removal of direct apron access to runways.
- Widen Taxiways B and D to approximately 25 feet to meet TDG 1A/1B standards.
- Install two-box PAPI systems on runway approaches.
- Develop or enhance instrument approach procedures where feasible.
- Install an Automated Weather Observing System (AWOS).
- Construct perimeter road and airport security fencing.
- Develop and implement drainage improvements to address ponding areas.

### **Terminal and Landside Development Concepts**

- Centralize terminal area development where practical to minimize infrastructure costs.
- Group development areas by aircraft size to reduce inefficient use of space.
- Allow modular expansion of facilities along a defined flightline.
- Minimize earthwork and avoid flood-prone areas when planning new facilities.
- Provide sufficient maneuvering area for the expected mix of general aviation aircraft.
- Enhance safety, visibility, and aesthetics of airport facilities.

### **Evaluation Criteria**

- Recent experience with comparable airport projects (25 points).
- Proposed technical approach and understanding of the airport (30 points).
- Ability to meet project schedules (25 points).
- Construction administration and inspection experience (20 points).

### **Submission Requirements**

Please submit a PDF of the proposal via Email to [secretary@cityofcaddomills.com](mailto:secretary@cityofcaddomills.com) . Hard copies of the Statement of Qualifications are not required, but can be submitted to:

City of Caddo Mills

Attn: City Secretary

PO Box 490

Caddo Mills, TX 75135

Submittals must be received no later than Monday, May 25th, 202 – 5:00 P.M.